

Dear Prospective OESM Student,

Thank you for your interest in the Occupational & Environmental Safety Management Program (OESM). Employment opportunities for safety and environmental technicians are plentiful and in diverse settings such as hospitals, insurance companies, and construction firms. The focus of the program is to provide academic training and preparation for careers as paraprofessionals or technicians in the OESM field. You would get a comprehensive background in occupational/environmental safety & health administration, workplace hazard recognition/evaluation/control, workers' compensation, hazardous chemical risk assessment and environmental management. You can earn either an Associate in Science degree (65 credits) or a Certificate of Achievement (46 credits).

You can check out the OESM program and courses, graduation checklist, course descriptions and syllabi at HCC's web site. Go to [www.honolulu.hawaii.edu](http://www.honolulu.hawaii.edu) then to Programs and Courses then to OESM.

All OESM classes meet once per week and are offered in the evening or on Saturday in the fall or spring semesters. The evening classes start at 5 p.m. We suggest students sign up for at least OESM 101 and one other OESM course when starting the program. The Fall semester begins in August and ends in mid-December and the Spring semester begins in January and ends in mid-May. If you would like to begin taking classes in the summer, you could work on general education courses such as English, Speech, Computer, etc.

Chulee Grove is the full time instructor for the OESM program. She also teaches OESM 101 which is the introductory course. OESM 101 meets on Tuesday evenings at 5 p.m. If you are interested in sitting in the class during the Fall or Spring semester, contact Chulee at [chulee@hcc.hawaii.edu](mailto:chulee@hcc.hawaii.edu) to see which Tuesday would be best for you to sit in the class.

You can get credit for college level courses that meet the requirements of the OESM program. To look up whether your transfer courses are accepted in transfer and are applicable to the OESM degree, go to HCC's articulation database at [www.hawaii.edu/transferdatabase](http://www.hawaii.edu/transferdatabase) then to "List mode". In reviewing the gradcheck, you will notice MATH 115, which is statistics. If you took another type of math course such as calculus, you can get math placement based on the calculus class; however, you would still need to take the Statistics course.

To receive credit for OESM related noncredit training that you have completed, please review the OESM course descriptions (online catalog) and syllabi on the web. The content of the training that you completed needs to equal an OESM course. For each 3-credit course, you need to have completed 48 hours in your class training. Method of evaluation of your performance should be included as well as credentials of the training institution. Go to the OESM web site then to *College Credit for OESM Training* for detailed steps. Once you have identified the OESM courses that you have comparable training for, I can assist you with completing the required forms.

If interested in attending HCC, access the application at HCC's web page then go to Admissions. If you would like to apply for financial aid, please apply as soon as possible. Go to HCC's Web site then to financial aid. Also, HCC does not have student housing. You can check at the Off Campus Housing Office at [www.housing.hawaii.edu/och](http://www.housing.hawaii.edu/och) for assistance.

Let me know if you have questions. Contact me at [Marilynn@hcc.hawaii.edu](mailto:Marilynn@hcc.hawaii.edu)

Sincerely,

Marilynn Ito-Won, Counselor